

F.No. Z-14013/2023-IIAC

Date: 26th June 2023

REVISED NOTICE

**APPLICATION FOR EMPANELMENT AS AN ARBITRATOR
ON THE PANEL OF ARBITRATORS
OF THE INDIA INTERNATIONAL ARBITRATION CENTRE (“IIAC/CENTRE”)**

The process of empanelment as an Arbitrator on the panel of Arbitrators of the India International Arbitration Centre (“IIAC/Centre”) started on 24th May 2023 as per India International Arbitration Centre (Criteria for Admission to the Panel of Arbitrators) Regulations, 2023 read with Notice bearing F.No. Z-14013/2023-IIAC, dated 24th May 2023.

2. As per Regulation 5 (1) of the India International Arbitration Centre (Criteria for Admission to the Panel of Arbitrators) Regulations, 2023 (“Regulations”), an application for empanelment as an arbitrator, shall preferably be made online on the website of the Centre (www.indiaiac.org).

3. Further, as per Regulation 5 (2) of the abovesaid Regulations, an application for empanelment as an arbitrator may also be made as per the Form annexed with the Regulations (enclosed herewith). In such scenario, duly filled application and documents as per Form enclosed (along with the receipt towards deposit of application fee) in PDF format may be sent *via* an email addressed to the Registrar at registrar@indiaiac.org or may be sent to the Registrar, IIAC *via* Speed Post/Registered AD at Plot No. 6, Institutional Area, Vasant Kunj, New Delhi – 110070.

4. In terms of Regulation 5 (2) of the Regulations, non-refundable fee of **ten thousand rupees** (in the case of empanelment application for domestic or international arbitration) or **twenty thousand rupees** (in the case of empanelment application for domestic and international arbitration), as the case may be, inclusive of GST shall be paid along with application for empanelment as an arbitrator.

5. Application fee, as stated at para 4 above, to be deposited in the Bank Account of the India International Arbitration Centre (i.e. Canara Bank, Account No. 110105085618, IFSC Code CNRB0003159), either by way of NEFT or by way of Cheque or Demand Draft.

6. After deposit of the application fee, an email be sent along with deposit details to the Registrar via email at registrar@indiaiac.org.



(Vinay Kumar Sanduja)
Registrar, IIAC

FORM

[see regulation 5 (2)]

CURRICULUM VITAE

(For use of the India International Arbitration Centre. The arbitrator's experience and the basic personal details shall be put on the Centre's website)

Personal Information:	
First name	
Middle name and Last name	
Date of Birth	
Residential address	
Telephone number	
Office number	
E-mail ID	
Business address (where applicable, mention company or firm name)	
Website, if any	
Correspondence Address	
Professional Information:	
Academic qualifications	
Current occupation, professional activity(ies) and position(s)	
Please select the applicable profession:	(a) Former Judge (b) Advocate (c) Engineer (d) Chartered Accountant / Company Secretary / Cost & Works Accountant (e) Architect (f) Service including senior officers of the Govt. (g) Others (please specify)
If (a)	The date of appointment The date of retirement Last position held Experience in arbitration, mediation, or conciliation.
If (b), (c), (d) or (e)	In case of a professional, enrolment number, date of enrolment as a professional and the details of authority/regulator where enrolled; Length of professional experience in the field of arbitration; Areas of expertise for becoming an arbitrator and conducting arbitration; Net professional income of the last three preceding years as per Income Tax Return.
If (f) or (g)	Please provide requisite <i>pari materia</i> details in terms of the above.
In case of applicant being a retired official, mention whether any penalty was imposed pursuant to departmental proceedings along with relevant details of penalty or whether any disciplinary proceedings are pending. If so, details thereof.	
In case of applicant being a professional, whether any disciplinary proceedings were initiated and decided or are pending against the	

applicant with the regulator of/ complaint authority relating to the profession. If so, details thereof including the details of the professional regulator/ complaint authority.	
In case the applicant is presently employed as member of any Tribunal/Authority/quasi-judicial body in Government or in autonomous body, provide name of the Tribunal/ Authority/body with designation along with tenure and no objection certificate on behalf of the Tribunal/Authority/ body to the applicant for being empanelled as arbitrator and conduct of proceedings as arbitrator.	
In case the applicant is empaneled as an arbitrator with any other institution, the name/s of the institution/s with the date of empanelment, in chronological order may be provided.	
Number of arbitration matters conducted by the applicant as an arbitrator in <i>ad hoc</i> Arbitrations (as sole arbitrator or otherwise).	
Number of cases conducted by the applicant as a member of arbitral tribunal (sole arbitrator or otherwise) under the aegis of an arbitral institution.	
Number of litigations conducted by the applicant before Courts in arbitration matters (only in case applicant is from the category of advocates).	
Details of academic achievements/publications and articles/writings by the applicant including in area of arbitration, along with the name of journal/book/ publication.	
Experience of applicant in other fields of alternative dispute resolution mechanisms such as mediation / conciliation.	
Specify whether application for empanelment is for domestic arbitration or international arbitration or both.	
Any specific preference with respect to venue (city) for conduct of arbitration proceedings, when the applicant may be considered for appointment.	
Any other information/details which the applicant may like to furnish.	

Declaration and Consent

The information given above is true and correct to my knowledge.

The Centre is hereby authorized to place my personal details and the details of my experience on the Centre's website.

Signature of the applicant: _____

Date: _____

Place _____

Checklist of documents to be submitted along with the application:	
1	Statement of the applicant that he has not been found guilty by a Court for any criminal offence, or for misconduct after conduct of disciplinary proceedings and that no criminal case or any departmental proceeding is pending against him.
2	In case the applicant is a professional, certificate of enrolment with the relevant institute (for example, Bar Council of India, Institute of Chartered Accountants of India, etc).
3	Supporting documents for educational qualifications and experience of the applicant relevant to the applicant's field of expertise or of conduct of arbitration proceedings either as a sole arbitrator or as a member of any Arbitral Tribunal, within the last five years or otherwise related to the field of arbitration.
4	In case the applicant is a retired government employee, a vigilance clearance certificate from the concerned department.
5	Income tax returns of the applicant for preceding two years (only in case of applicants from categories other than Service & former Judge).
6	List of cases conducted by the applicant as an arbitrator/member of an arbitral tribunal.
7	Year wise number of arbitral awards published by the applicant as an arbitrator/member of an arbitral tribunal.
8	List of arbitration matters where applicant has appeared before arbitral tribunal.
9	Number and list of arbitration-related matters conducted by the applicant before Courts.
10	Copies of judgments pronounced by courts in arbitration matters conducted by the applicant.
11	Details of academic achievements, publications, articles/writings of the applicant including in the area of Arbitration.